



DISTRICT OF COLDSTREAM
 9901 KALAMALKA ROAD, COLDSTREAM, BC V1B 1L6
 Phone (250) 545-5304 Fax (250) 545-4733

BUSINESS LICENCE APPLICATION

Pursuant to and subject to the provisions of Business Licence Bylaw No. 1021, 1990 and amendments thereto

Business Name (dba) _____
please print

Address (Mailing) _____

Postal Code _____ Bus. phone _____

Business located at _____ Home phone _____

Type of business _____ Bus. floor area _____

Owner's Name(s) _____
please print No. of employees _____

T.Q. # (if applicable) _____

I/We, _____, hereby make application for a licence in accordance with the particulars as stated above and declare that the above statement is true and correct. I/We undertake that if granted the licence applied for, I/we will comply with each and every obligation contained in all Bylaws and regulations now in force or which may hereafter come into force in the District of Coldstream.

NOTE: The Licence period is from JANUARY 1 to DECEMBER 31 in each year.
 No licence fee paid hereunder shall be refunded.

- () **HOME OCCUPATION** I/We have read and will comply with the Home Occupation regulations (see over)
 () **BED & BREAKFAST** (see over)

 Signature of applicant Date

FOR OFFICE USE ONLY

Licence No. _____ Intercommunity <input type="checkbox"/> Base fee \$ _____ Intercommunity fee: \$ _____ Total Amount due \$ _____ Fee code _____ Category _____ Classification _____ Resident Business <input type="checkbox"/> Non-Resident Business <input type="checkbox"/> Zoning _____ Roll No. _____	Approvals Required (X) <input type="checkbox"/> Zoning _____ signature <input type="checkbox"/> Building _____ signature <input type="checkbox"/> Fire _____ signature <input type="checkbox"/> Health _____ signature <input type="checkbox"/> Highways _____ signature
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APPROVED REJECTED this _____ day of _____, 20____

 Licence Inspector

BUSINESS LICENCE APPLICATION - HOME OCCUPATION REGULATION

Home Occupation is defined in the District of Coldstream Zoning Bylaw No. 1382, 2002, and amendments thereto, as "an occupation which is undertaken inside a residential building or accessory residential building or is accessory to an agricultural use which does not alter the residential character of the premises and the character of the residential or rural district where the premises are situated."

A business licence for a "Home Occupation" is subject to the regulations of Section 403 of the Zoning Bylaw, as follows:

A home occupation use shall be permitted in all zones provided that:

1. the use is accessory to an existing residential use; and
2. the use is completely enclosed within a building with no outside storage permitted, except where the use involves horticulture; and
3. there is no indication from the exterior that the premises are being so used except for one (1) home occupation sign permitted pursuant to Schedule 'D', attached to and forming part of this bylaw; and
4. the use does not occupy more than twenty percent (20%) of the main floor area of any dwelling unit or accessory residential building except that an artist's studio shall occupy not more than twenty five percent (25%) of the main floor area of the principal residence whether the artist's studio is located in a separate building or not. For the purposes of this Section an artist's studio shall mean the working area or room of a painter, sculptor, potter, designer, photographer or musician; and
5. notwithstanding the provisions of Subsection 4. above, a home occupation shall be allowed to be carried out within an accessory residential building or agricultural building in the *Rural One (RU.1)*, *Rural Two (RU.2)* and the *Rural Thirty (RU.30) Zones* provided that the maximum floor area used for the home occupation use shall not exceed 80.3 m² (864.37 square feet) in the *Rural One (RU.1)* and *Rural Two (RU.2) Zones* and shall not exceed 110 square metres (1184.07 square feet) in the *Rural Thirty (RU.30) Zone*; and
6. the home occupation use does not have not more than:
 - a. one (1) "on premise" employee in a *Residential Zone*; or
 - b. two (2) "on premise" employees in a *Rural Zone*.

For the purposes of this subsection an "on premise" employee shall include any person employed in the carrying out of the home occupation other than members of the immediate family residing in the residential dwelling unit; and

7. the use does not discharge or emit:
 - a. odorous, toxic or noxious matter or vapour;
 - b. heat, glare or radiation;
 - c. recurrently generated ground vibration;
 - d. noise in excess of ambient noise at the property boundary;
 - e. electrical interference;
 - f. any other health or safety hazard; and
8. the use does not generate traffic that results in the on-street parking of vehicles; and
9. the use does not involve the sale of a commodity on the premises, unless it is produced on the premises; and
10. the use does not include auto body and paint shops or automobile sales, service and repair; and
11. the use does not include community care facilities licenced pursuant to the *Community Care Facility Act* of British Columbia.
12. the use is operated by at least one (1) of the persons designated on the records of the *Kamloops Land Title Office* as the registered owner of the lot. In the case of a rental premises, the use is operated by the occupant with the written permission from the registered owner.
13. the use has a valid business licence issued under the provisions of the *District of Coldstream Business Licence Bylaw*.
14. off-street parking spaces are provided on the lot on which the home occupation is located, sufficient to meet the following requirements:
 - a. the number of off-street parking spaces that would be required, for the residential use of the subject property under the off-street parking requirements of this bylaw applicable to said use, if no home occupation use was carried on on the lot; plus
 - b. three (3) additional off-street parking spaces. These parking spaces shall not be provided within the front yard setback area applicable to the subject property.

Signature of applicant: _____ **date:** _____

A bed-and-breakfast use is subject to the regulations of Section 2.9 of the Business Licence Bylaw No. 1021, 1990, and amendments thereto, as follows:

Every person carrying on the business of or operating a bed and breakfast shall:

- a. Supply the Licence Inspector with the number of bedrooms intended for the operation.
- b. Keep the records of all patrons, including dates of arrival and departure.
- c. Post the daily rate of charge at an easily visible location within the business premises.
- d. Request an inspection of the business premises at the time the licence application is made.

Signature of applicant: _____ **date:** _____ Revised February 11, 2008