

# THE CORPORATION OF THE DISTRICT OF COLDSTREAM

Minutes of the **Public Works Building Committee** Meeting  
held **Wednesday, February 28, 2007**  
in the Municipal Hall Council Chambers  
9901 Kalamalka Road, Coldstream, BC

CALL TO ORDER: The Chief Administrative Officer called the meeting to order at 4:00 p.m.

PRESENT: W. Kay, Chief Administrative Officer  
M. Pethick, Operations Superintendent  
J. Garlick, Councillor  
G. Taylor, Councillor

ALSO PRESENT: M. Malerby, Councillor  
C. Williams, Councillor  
C. Meutzner, Public Works Clerk

## 1. Background and Public Works Yard Tour

The Operations Superintendent led a tour through the Public Works yard and buildings to provide an overview of the current facilities.

## 2. Identify Current and Future Requirements

The requirements identified are as follows:

- move the sand pile
- new lunchroom
- flammables storage facility
- heavy equipment bays
- wash down area
- new mechanics shop
- covered storage
- office requirements

## 3. Identify Priorities

The top priorities identified by the Operations Superintendent are moving the sand pile, the new lunchroom, and a flammables storage facility to conform with WorkSafe BC requirements.

## 4. Review Proposed Upgrades Including the Use of Existing Facilities

Discussion was held on the best way to proceed on the proposed upgrades.

5. Next Steps

- a. The committee requested staff to investigate the possibility of culverting the creek at the back of the Public Works Yard.

- b. **Moved by Taylor, seconded by Garlick,**

**THAT the Operations Superintendent investigate and prepare a report on the cost of framing, plumbing, etc. for the proposed lunchroom and change room.**

**No. PWBC2007-0001**

**CARRIED**

- c. **Moved by Garlick, seconded by Taylor,**

**THAT the Operations Superintendent investigate the possibility of moving the sand pile to the back of the Public Works yard.**

**No. PWBC2007-0002**

**CARRIED**

- d. **Moved by Taylor, seconded by Garlick,**

**THAT the Operations Superintendent obtain pricing for the proposed building to house paint products, and a 60' x 40' covered storage building.**

**No. PWBC2007-0003**

**CARRIED**

- e. **Moved by Garlick, seconded by Taylor,**

**THAT the Operations Superintendent investigate the possibility of storing sand/salt at alternative locations in Coldstream.**

**No. PWBC2007-0004**

**CARRIED**

6. Next Meeting Date

The next meeting of the Public Works Committee to be held at the end of April, 2007.

7. Adjournment

The meeting adjourned at 5:40 p.m.

**CERTIFIED CORRECT**